

**HERMANN AREA AMBULANCE DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS
APRIL 6, 2016**

The regular meeting of the Hermann Area Ambulance District Board of Directors was held on Wednesday, April 6, 2016, at 7:00 p.m. at the Ambulance Building. The following board members were present: Glenn Brandt, Jim Oncken, Marilyn Koenig, Harold J. Englert, and Lisa Schulte. Also present was Douglas Clark, EMS Chief/CCEMT-P.

A motion was made by Marilyn Koenig, seconded by Glenn Brandt, to approve the agenda for the April 6, 2016, regular meeting, with Jim Oncken and Lisa Schulte voting favorably.

A motion was made by Glenn Brandt, seconded by Lisa Schulte, to approve the minutes for the March 2, 2016, regular board meeting with Marilyn Koenig and Jim Oncken voting favorably.

A motion was made by Jim Oncken, seconded by Glenn Brandt, to approve the treasurer's report for March, 2016, consisting of check numbers 26377 thru 26421, three bank drafts, DD1866 thru DD1883, and two adjustments occurring between 2/1/2016 and 2/29/2016, with Harold J. Englert, Marilyn Koenig, and Lisa Schulte voting favorably.

There were no items of Old Business for the Board.

The Board was advised that the annual retainer with EMS Legal Services (Frank Foster) is due. Chief Clark advised that there was no change in the annual fee of \$750.00. Marilyn Koenig made a motion to enter into the annual contract with EMS Legal Services as we have done in the past and pay the retainer fee of \$750.00. The motion was seconded by Jim Oncken with Harold J. Englert, Glenn Brandt and Lisa Schulte voted favorably.

The Board was advised that Jeff Carman (Paramedic) and Blake Overkamp (EMT) had applied for part-time positions with Hermann Area Ambulance District and were interviewed previously by the Hiring Committee. The Committee recommended the hiring of both individuals. Lisa Schulte made the motion to hire both Jeff Carman and Blake Overkamp as probationary employees. Marilyn Koenig seconded the motion with Harold J. Englert, Jim Oncken, and Glenn Brandt voting favorably.

The next item of business was the annual salary and benefit review. The hourly rates of pay of full and part-time staff, the Chief's salary, and the paid time off policies were reviewed. After much discussion, a motion was made by Glenn Brandt, seconded by Lisa Schulte, with Harold J. Englert, Marilyn Koenig, and Jim Oncken voting favorably to increase the wages of all full and part-time staff by \$.30 per hour, to increase the Chief's salary by \$1,000 per year, and to increase the paid time off for full time employees (operational) by 24 hours as follows, all effective as of July 1, 2016:

Upon completion of 1 full year of service	72 hours
Upon completion of 5 full years of service	96 hours
Upon completion of 10 full years of service	120 hours
Upon completion of 15 full years of service	144 hours
Upon completion of 20 full years of service	168 hours

to increase the full-time administrative staff by 40 hours as follows:

1 year	80 hours
5 years	120 hours
10 years	140 hours
15 years	160 hours.

The board then discussed the Lagers retirement plan. We have been an L-1 plan since beginning the retirement plan. After discussion, a motion was made to begin the process to change from L-1 to L-3 effective July 1, 2016, by Marilyn Koenig, seconded by Lisa Schulte, with Harold J. Englert, Jim Oncken and Glenn Brandt voting favorably.

Marilyn Koenig and Lisa Schulte were sworn in as Board Members by Chief Doug Clark.

Nominations were made. Harold J. Englert made the motion to elect the following by acclamation, Jim Oncken seconded, with Lisa Schulte, Marilyn Koenig and Glenn Brandt voting favorably:

Marilyn Koenig	President
Harold J. Englert	Vice-President
Lisa Schulte	Secretary
Glenn Brandt	Treasurer.

The next meeting of the Hermann Area Ambulance District Board of Directors will be held on May 4, 2016, at 7:00 p.m. at the ambulance building.

No further business to come before the board, a motion to adjourn was made by Jim Oncken, seconded by Harold J. Englert, with Marilyn Koenig, Lisa Schulte, and Glenn Brandt voting favorably.

Submitted by: Marilyn A. Koenig, Secretary

APPROVED: _____