

## HERMANN AREA AMBULANCE DISTRICT

### BOARD OF DIRECTORS MEETING

APRIL 1 2026

The meeting of the Hermann Area Ambulance District Board of Directors was held on Wednesday, April 1, 2026, at 510 West 16<sup>th</sup> Street, Hermann, MO. The meeting was called to order by President Harold Englert at 7:00 PM. The following board members were present: Debby Heying, John Noltensmeyer, Jim Oncken, Dennis Scheidegger and Glenn Brandt. Also present was Mike Mueller and Chelsi Wehmeyer.

Mike added three items to the agenda; Safe Deposit Box, Construction Project & Assistant Administrator Job Description. John Noltensmeyer moved to approve the March 4, 2026 agenda with additional items, Jim Oncken seconded the motion, all in favor, motion carried.

A motion was made by Dennis Scheidegger and seconded by Glenn Brandt to approve the March 2026 meeting minutes. All were in favor, motion carried.

A motion was made by Jim Oncken and seconded by Dennis Scheidegger to approve the March 25, 2026 Special meeting minutes. All were in favor, motion carried.

The Treasurer's Report for March 2026 was presented to the board for review.

Mike Mueller reviewed the Administrators/Operational Report.

#### OLD BUSINESS:

- Write Off – Debby Heying made the motion to write off the March 2025 delinquencies in the amount of \$7,989.40, of which \$1,833.00 was in transfers. Glenn Brandt seconded the motion. All in favor, motion carried.
- Safe Haven Baby Box – The State completed their inspection on the site, Grotewiel construction will install, Central Security will install the alarm system and we've been advised our box has been completed and is ready to ship.
- Ambulance 201 – The title issue has been resolved and new title has been submitted to Purple Wave. No update as of March 23<sup>rd</sup>.
- Workers Compensation – Special Meeting was held March 25<sup>th</sup> to approve renewal from MEM in the amount of \$19,172.00.

#### NEW BUSINESS:

- Checking Account and Money Market Account – Checking Account was tabled to May meeting. The Money Market Account will keep at First State Community Bank, and as for the CD's we will continue to get bids.
- Safe Deposit Box – Mike said that there were only two items in the box. The original Deed of Trust and a handwritten ledger. He said there was no real reason to keep the box. Debby Heying made the motion to close the box at First State Community Bank, motion was seconded by Dennis Scheidegger, all in favor motion carried.
- Protocol App – Currently we have 850 pages of Protocols. Mike and Chelsi met with EMS Protocols To-Go for a demo with the owner. They think this would be a good fit for our

organization. Cost to is \$1,500 annually, with 3 year agreement and a \$500 auto set up fee. There is a 10% discount if we'd pay for all 3 years up front. Jim Oncken made the motion to do the \$4,500, 3 year plan with set up. Debby Heying seconded the motion, with all in favor, motion carried.

- New-Hire Employee – motion was made by John Noltensmeyer and second by Dennis Schiedegger to hire LT as part-time EMT, with the probation period of 6 months. All were in favor, motion carried.
- Employee Resignations (2) – Dennis Schiedegger approved the acceptance of the resignations of BO and JA, seconded by Jim Oncken with all in favor, motion carried.
- EMS Legal Services – Fee has increased from \$950 annually to \$1,350 from last year. Debby Heying motioned to renew legal services agreement with EMS Legal Services at the new annual fee of \$1,350, John Noltensmeyer seconded the motion, all in favor, motion carried.
- Monitor mounts for stretchers – These are compatible with what's in the ambulances. To equip all 4 rigs it would cost \$13,110. Glenn Brandt made the motion to purchase the 4 monitor mounts, Dennis Scheidegger seconded the motion, all in favor, motion carried.
- Construction Project – Two bids were received; Grotewiel Construction at \$9,212.83 and Q&M Carpentry at \$21,100.00. Dennis Scheidegger made the motion to approve the bid from Grotewiel Construction at \$9,212.83, motion was seconded by John Noltensmeyer, all in favor, motion carried.
- Assistant Administrator Job Description – Dennis Scheidegger made the motion to accept the job description and pay schedule as presented. John Noltensmeyer seconded the motion, all in favor, motion carried.

Next meeting: May 6, 2026

Motion was made by John Noltensmeyer and seconded by Jim Oncken to adjourn the meeting with all voting favorably.

Submitted by: Debby Heying, Secretary

Approved: \_\_\_\_\_