

**HERMANN AREA AMBULANCE DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS
July 6, 2016**

The regular meeting of the Hermann Area Ambulance District Board of Directors was held on Wednesday, July 6th, 2016 at 7:00pm, at the Ambulance Building and called to order by President Marilyn Koenig. The following board members were present: Glenn Brandt, Jim Oncken, Otto Mayer and Lisa Schulte, absent was Harold Englert. Also present was Doug Clark, EMS Chief/CCEMPT-P.

A motion was made by Otto Mayer, seconded by Jim Oncken to approve the agenda for the July 6, 2016, regular meeting, with, Jim Oncken and Lisa Schulte voting favorably.

A motion was made by Lisa Schulte, seconded by Jim Oncken to approve the treasurer's report for June 2016, consisting of check numbers 26557 thru 260584, three banks drafts, DD2021 thru DD2061 with Glenn Brandt and Otto Mayer voting favorably.

Old Business- None

Doug Clark reviewed the Policy Manual Revision for Family Medical Leave Act, Glenn Brandt motioned to approve the revision and Otto Mayer seconded with Jim Oncken and Lisa Schulte voting favorably.

Doug Clark explained in great detail the Compliance Manual Revision –ACA section 1557 after discussion Otto Mayer motioned to approve and Glenn Brandt seconded, with Jim Oncken and Lisa Schulte voting favorably.

Doug Clark and Office Manager Jennifer Schulte are working diligently on the billing system and have everything to move forward. The final report of the Financial Audit was complete and everything is in compliance.

The next meeting of the Hermann Area Ambulance District Board of Directors will be on August 3, 2016, at 7:00 pm at the ambulance building.

No further business to come before the board, a motion to adjourn was made by Otto Mayer, seconded by Glenn Brandt with Lisa Schulte and Jim Oncken voting favorably.

Submitted by: Lisa Schulte, Secretary

President